

MD4 Constitution and ByLaws
Proposed Amendments
Presented at Resumed Fall Council of Governors Meeting
February 19, 2021

The Constitution, ByLaws and Rules Committee is presenting 14 proposed amendments for consideration by delegates at the MD4 Convention. We have 45 days to discuss these amendments until the sample ballot would be sent out.

The CBL Committee will be holding several zoom meetings to discuss these amendments and hear thoughts about them. The Committee is available to meet with interested Districts and Lions.

Several of these amendments are clean up amendments –

- Adding the purpose, mission, vision, emblem, slogan, colors, motto, and supremacy
- Removing references to Lioness as the Lioness program end June 30, 2021
- Clarifying written ballot and voting
- Removing the District Governors duties to his/her District and replacing with the Council of Governors duties to the Multiple
- Clarifying how the conciliator panel is chosen
- Changing the heading ARTICLE to CHAPTER in the ByLaws

Several address MD4 Committees and duties and responsibilities –

- Adding the Youth Protection Committee
- Clarifying role of Property Committee and Personnel Committee and adding members to provide continuity from year to year
- Adding NoAMI to the GAT
- Adding oversight and internal controls for MD4 as an organization



Chair, Constitution, ByLaws and Rule Committee



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 1

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: The following would replace Article I through Article V of the current MD-4 Constitution and align these ARTICLES with the LCI Standard Multiple District Constitution. The additions identify the purposes, vision, mission, emblem, colors, slogan and motto, along with supremacy of the LCI and the Multiple District Constitution and ByLaws.

**ARTICLE I
Name**

SECTION 1 This organization shall be known as Multiple District 4, California, Lions Clubs International OR California Lions OR California Lions Clubs OR MD4, hereinafter referred to as "multiple district".

**ARTICLE II
Purposes**

SECTION 1 The purposes of this multiple district shall be:

- 1) **To provide an administrative structure with which to advance the Purposes of Lions Clubs International in this multiple district.**
- 2) **To organize, charter and supervise service clubs to be known as California Lions clubs, members of the multiple district.**
- 3) **To coordinate the activities and standardize the administration of the multiple district].**
- 4) **To create and foster a spirit of understanding among the members of the multiple district and the peoples of the world.**

- 5) **To promote the principles of good government and good citizenship.**
- 6) **To take an active interest in the civic, cultural, social and moral welfare of the local community.**
- 7) **To unite the clubs of California in the bonds of friendship, good fellowship and mutual understanding.**
- 8) **To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.**
- 9) **To encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.**

Vision Statement

SECTION 1 TO BE *the local leaders in community and humanitarian service.*

Mission Statement

SECTION 1 TO EMPOWER *volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through our local Lions clubs. In doing so, it is the intent of the multiple district and all of its subdivisions to follow both State and Federal law.*

ARTICLE III

Membership

SECTION 1 The members of this organization shall be all Lions clubs in this multiple district chartered by Lions Clubs International.

SECTION 2 This multiple district shall consist of any number of sub-districts, with boundary lines as adopted by a multiple district convention and approved by the International Board of Directors of Lions Clubs International.

ARTICLE IV

Emblem, Colors, Slogan and Motto

SECTION 1 EMBLEM. The emblem of this association and each chartered club shall be of a design as follows:



SECTION 2 USE OF NAME AND EMBLEM. Use of the name, goodwill, emblem and other logos of the association shall be according to the guidelines established from time to time in the by-laws.

SECTION 3 COLORS. The colors of this association and of each chartered club shall be purple and gold.

SECTION 4 SLOGAN. Its Slogan shall be: Liberty, Intelligence, and Our Nation's Safety.

SECTION 5 MOTTO. Its Motto shall be: We Serve.

ARTICLE V Supremacy

SECTION 1 The Multiple District Constitution and By-Laws shall govern the multiple district and may not be amended to conflict with the International Constitution and By-Laws and policies of Lions Clubs International. Whenever there may exist a conflict or a contradiction between the provisions set out in the multiple district constitution and by-laws and the International Constitution and By-Laws, then the International Constitution and By-Laws shall govern.

Amended February 2019

~~ARTICLE 1 NAME~~

~~**SECTION 1** This organization shall be known as Multiple District Four, California Lions Clubs International, hereinafter referred to as Multiple District Four and also for marketing purposes as "California Lions" and "California Lions Clubs".~~

~~ARTICLE II OBJECTS~~

~~**SECTION 1** The purpose of this organization is to bring greater strength to the Lions Clubs of Multiple District Four through a unity of effort, and to spread the principles of Lionism throughout said Multiple District Four.~~

~~ARTICLE III MEMBERSHIP~~

~~**SECTION 1** All Lions clubs within Multiple District Four shall hold membership in this organization subject to the Constitution and Bylaws of the International Association of Lions Clubs and to the Constitution and Bylaws of Multiple District Four. A chartered club in good standing is defined as a club, which is current with the payment of its per capita tax to Lions Clubs International and to Multiple District Four.~~

~~ARTICLE IV~~
~~TERRITORY~~

~~SECTION 1~~ — The territory embraced by Multiple District Four shall be the area of the State of California, except such clubs in communities — bordering other states and electing to be a member of another District.

~~ARTICLE V~~
~~DIVISIONS~~

~~SECTION 1~~ Multiple District Four shall be divided into a number of alphabetically designated Districts, each known and referred to as District 4, followed by a designating letter and numeral, e.g., District 4-C1.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 2

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: This change to Article VI, Section 2 in the third (3) sentence clarifies the meaning of “written ballot” and applies Robert’s Rules of Order to the voting requirements to the selection of the Council Chair.

**ARTICLE VI
OFFICERS**

SECTION 2 The District Governors and the Council Chair of Multiple District Four shall constitute the governing body thereof and shall be known as the Council of Governors. A majority of said Council of Governors shall constitute a quorum for the transaction of business. At the final meeting of the Council prior to the International Convention, the District Governors-Elect shall select, by ~~written ballot~~ **secret ballot and majority vote**, a member of the outgoing Council to act as their Council Chair who shall be notified by the outgoing Council of Governors immediately following said selection. The Council Chair-Elect shall take office immediately following the International Convention. The Chair, Council Secretary and Council Treasurer shall constitute an Executive Committee of Multiple District Four which shall be empowered to: (1) Handle emergency business arising between Council meetings, and (2) Follow through during an interim period on business approved at a Council meeting. All acts of the Executive Committee shall be subject to the approval of the Council at its next meeting and may be nullified or modified by majority vote of the Council. The Executive Committee shall continue to execute business until replaced.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 3

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: The Protocol Chair duties and responsibilities are being added to ARTICLE VI, Section 4. The Protocol Chair is a multiple district officer as identified in the LCI Standard Multiple District Constitution and ByLaws.

**ARTICLE VI
OFFICERS**

SECTION 4 The Council of Governors shall appoint annually a Protocol Chair for the multiple district. Under the supervision and direction of the Council of Governors, the protocol chair shall:

- 1) At all events attended by visiting dignitaries, provide seating charts in keeping with the association's official protocol; ensure that spoken introductions are based on the same.
- 2) Ensure that dress requirements are clear for all events.
- 3) Arrange for proper airport (or other arrival) greetings; arrange suitable transportation to hotel or other lodging, inspect hotel room in advance to ensure its suitability, and provide appropriate amenities (flowers, fruit, etc.).
- 4) Arrange for the proper escort of visitors to each function on the schedule.
- 5) Arrange courtesy calls on local government leaders (or regional and/or national leaders if the location suggests this as a possibility), as the visitor's schedule permits.
- 6) Coordinate public relations media exposure such as television, radio and print media, as necessary.
- 7) Coordinate departure from hotel, and transportation to airport (or other departure venue).
- 8) Term One year; selected by Council of Governors to serve during its year.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 4

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: Pursuant to the previous year's amendment, approval to remove this section and reorder the subsequent sections is needed.

~~**SECTION 3** Multiple District Four dues for Lioness Members becoming Lions Club Members will be one half of the Multiple District Four regular dues from July 1, 2019 through June 30, 2021, at which time upon July 1 of the Lions year 2021-2022 this section will be removed and three sections reordered.~~



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 5

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: This is a new addition to provide internal controls and allow for oversight. The officers listed have duties and responsibilities involving the fiscal maintenance of the multiple district.

**ARTICLE VIII
FINANCES**

SECTION 9

The financial accounts of this multiple district require two signatures. The authorized signers on all MD4 financial accounts shall be: Council Chair, Council Treasurer, Council Secretary, Chair and Senior Member of the Budget and Finance Committee, and the Executive Administrator.

No disbursement of funds shall take place until approved by both the Council Chair and the Council Treasurer. All expenses of the Multiple District shall be recorded in an Accounts Payable list and that list provided on a regular basis to the Council Chair and Council Treasurer. Should the Council Chair and/or the Council Treasurer not be available, the Council Secretary or the Chair of the Budget and Finance Committee may review and approve the disbursement in their stead.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 6

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: The following changes are being made to identify the duties and responsibilities of the Council of Governors as stated in the LCI Standard Multiple District ByLaws
ARTICLE 1.

Sections 1 and 2 and ARTICLE III Sections 1 and 2 are being restated and replaced.

ARTICLE III Sections 3 and 4 (now renumbered 1 and 2) remain untouched.

The NEW Section 1 describes the **Composition, Officers, and Powers** of the Council of Governors.

~~Amended February 2019~~

Restated February 2021

ARTICLE 1

COUNCIL OF GOVERNORS

SECTION 1 Officers and Council of Governors

1) COMPOSITION. There shall be a Council of Governors composed of all the district governors in the multiple district and shall also include one immediate past district governor who shall serve as council chair. The officers of this multiple district shall be the members of the Council of Governors. Each member of the council of governors, including the council chair, shall have one (1) vote on each question requiring action of the council of governors. The council chair shall serve for a one-year term only and cannot serve in that capacity again.

2) OFFICERS. The officers of the Council of Governors shall be a chair and a secretary and a treasurer and such other officers as the Council of Governors shall deem necessary, all of whom shall be elected annually by the Council of Governors

3) POWERS. Except where inconsistent with and contrary to the provisions of the articles of incorporation and constitution and by-laws of Lions Clubs International, the powers granted therein to the board of directors of said association, and the policies and acts of said board of directors, the Council of Governors shall:

- a** ___Have jurisdiction and control over all officers and agents, when acting as such, of the Council of Governors and all committees of the multiple district and multiple district convention;
- b** .Have management and control over the property, business and funds of the multiple district;
- c** .Have jurisdiction, control and supervision over all phases of the multiple district convention and all other meetings of the multiple district;
- d** .Have original jurisdiction, when authorized under policy of the international board of directors and under rules of procedure prescribed by said board, to hear and rule upon any complaint of a constitutional nature raised by any sub-district or districts, and Lions club, or any member of a Lions club, in the multiple district. All such rulings of the Council of Governors shall be subject to review and decision by said international board;
- e** .Have control and management of all budgetary matters of the multiple district and committees of the multiple district and multiple district convention. No obligation may be approved or made which shall affect an unbalanced budget or deficit in any fiscal year.
- f** .Set any district-wide policies that it believes is in the best interest of the Multiple District; said policy shall continue past June 30 of the year in which the policy was adopted unless the incoming Council at its first meeting votes to discontinue a policy. If a policy is in effect for two years, to continue it must be presented to the delegates as an additional to bylaws to be approved by majority vote at the annual convention. If the delegates fail to approve the policy, it will be rescinded at the end of the fiscal year in which the vote was taken.
- g** .Make all contracts and approve all bills relating to multiple district convention administrative expenses.
- h** .Designate a depository for multiple district funds.
- i** .Determine the amount of surety bond for the council secretary-treasurer, and approve the surety company issuing said bond.
- j** .Receive financial reports, semi-annually or more frequently, from the council secretary-treasurer, and provide for a review or audit at the end of the fiscal year of the books and accounts of the council secretary- treasurer.
- k** .The Council of Governors may transact business by written correspondence, including email, facsimile or text, provided that no such action shall be effective until approved in writing by $\frac{3}{4}$ of the entire number of members of said council. However, in order for the votes to be valid they must be received by the Multiple District Four office within thirty (30) days of the original contact. Meetings held by ZOOM< GoToMeetings, Bluejean, or any other such video program shall be treated in the same manner as if the meeting was being conducted in person.

4) REMOVAL. At the request of the majority of the Council of Governors, A Special Meeting of the Council may be called for the purpose of removal of the Council Chair. Regardless of the manner in which the Council Chair is elected, the Council Chair may be removed from the Council for cause by an affirmative vote of 2/3 of the entire membership of the Council of Governors

The Secretary or Treasurer may also be removed by 2/3 vote of the entire number of the Council of Governors. A removed Secretary or Treasurer shall remain as a member of the governing body. Upon the removal of a Secretary or Treasurer a member of the governing body shall be appointed to the vacant position by majority vote of the Council.

SECTION 2 Duties of Multiple Council of Governors

1) MULTIPLE DISTRICT COUNCIL CHAIR. The multiple district council chair shall be the administrator in the direction and supervision of the multiple district Council of Governors.

In cooperation with the Council of Governors, the Council Chair shall:

- a. Further the Purposes of this association;
- b. Serve as the Global Action Team Multiple District Chair to administer and promote membership growth, leadership development and humanitarian service throughout the multiple district by: ensuring the selection of a qualified Lion leader for the positions of GST multiple district coordinator, GMT multiple district coordinator and GLT multiple district coordinator, ensure regular meetings to discuss and advance initiatives established by the multiple district Global Action Team and collaborate with area leaders and district Global Action Teams
- c. Assist in communicating information regarding international and multiple district policies, programs and events;
- d. Document and make available the goals and long-range plans for the multiple district as established by the Council of Governors;
- e. Convene meetings and facilitate discussion during council meetings;
- f. Facilitate the operations of the multiple district convention;
- g. Support efforts initiated by the International Board of Directors or the Council of Governors that are intended to create and foster harmony and unity among district governors;
- g. Submit reports and perform such duties as may be required by the multiple district constitution and by-laws;
- h. Perform such other administrative duties as may be assigned by the multiple district council of governors; and
- i. Facilitate, at the close of his/her term of office, the timely presentation of all multiple district accounts, funds, and records to his/her successor in office.

2) MULTIPLE DISTRICT COUNCIL SECRETARY and MULTIPLE DISTRICT COUNCIL TREASURER. Under the supervision and direction of the Council of Governors, the council secretary and council treasurer shall ensure and oversee the administrative and financial operations of the Multiple District. The Executive Administrator shall be charged with the daily tasks and duties to maintain business operations in compliance with MD4 policies and procedures, non-profit rules and regulations, state, federal and local laws. The Council Secretary and Council Treasurer shall work with the Executive Administrator to ensure the following in their respective areas of responsibility:

- (a) Keep an accurate record of the proceedings of all meetings of the Council of Governors, and within ten (10) days after each meeting forward copies to all members of the Council of Governors, and the office of Lions Clubs International.
- (b) Assist the Council of Governors in conducting the business of the multiple district, and perform such other duties as are specified or implied in the constitution and by-laws, or as may be assigned to him/her from time to time by the Council of Governors.
- (c) Receive and give proper receipts for all dues and taxes required to be paid over to him/her by the sub-district cabinet secretary-treasurers, deposit the same in a bank or banks designated by the Council of Governors, and disburse the same under the supervision and control of the Council of Governors by checks drawn against said deposits signed by himself/herself and countersigned by the council chair or other duly authorized council member.
- (d) Keep accurate books and records of accounts and minutes of all Council of Governors and multiple district meetings, and permit inspection of the same by any member of the Council of Governors or any club in the multiple district (or any duly authorized agent of either) at any reasonable time for any proper purpose.
- (e) Secure bond for the faithful performance of his/her duties in such sum and with such sureties as may be required by the Council of Governors.
- (f) Deliver, in a timely manner, at the conclusion of his/her term in office, the general and/or financial accounts, funds and records of the multiple district to his/her successor in office.

SECTION 1 ~~Governing Body. The Council of Governors is the governing body and shall administer all funds, assets and the financial affairs of Multiple District Four, and shall be responsible for the conduct of Multiple District Four projects and activities.~~

SECTION 2 Officers.

- ~~(a) Council Chair. The Council Chair shall be the administrative facilitator of the multiple district. All actions are subject to the authority, direction and supervision of the Multiple District Council of Governors.~~
- ~~(b) In cooperation with the Council of Governors, the Council Chairperson shall:

 - ~~(1) Further the Purposes of this association;~~
 - ~~(2) Assist in communicating information regarding International and Multiple District policies, programs and events;~~
 - ~~(3) Document and make available the goals and long range plans for the multiple district as established by the council of governors;~~
 - ~~(4) Convene meetings and facilitate discussion during council meetings;~~
 - ~~(5) Facilitate the operations of the Multiple District Convention;~~
 - ~~(6) Support efforts initiated by the International Board of Directors or the Council of Governors that are intended to create and foster harmony and unity among District Governors;~~
 - ~~(7) Submit reports and perform such duties as may be required by the Multiple District~~~~

~~Constitution and By-Laws;~~

~~(8) Perform such other administrative duties as may be assigned by the Multiple District Council of Governors; and~~

~~(9) Facilitate, at the close of his/her term of office, the timely presentation of all Multiple District accounts, funds, and records to his/her successor in office."~~

~~(c) No person shall serve as Council Chair more than once. The Council Chair shall be entitled to vote on all questions coming before the Council and shall be subject to the same reimbursement as any other member of the governing body. The Council Chair shall meet the same qualifications as required of District Governors. At the joint meeting of the Council of Governors, the Governors-Elect shall choose two of their members to serve as Council Secretary and Council Treasurer who shall be entitled to vote upon all questions coming before the Council. Separate written balloting shall be held for each Council Secretary and Council Treasurer, and a simple majority is required for election.~~

~~(d) — Removal: At the request of the majority of the Council of Governors, a special meeting of the Council may be called for the purpose of removal of the Council Chairperson. The Council Chairperson shall be removed from the Council for cause by an affirmative vote of 2/3 of the entire number of the Council of Governors. The replacement for the Council Chair shall be an immediate Past District Governor. A Council Chair so removed shall not remain as a member of the governing body, shall have no authority in the operation of Multiple District Four and shall not be covered by the general reimbursement policy. Upon the removal, resignation, death, debilitating injuries or illness, of a Council Chair, an Immediate Past District Governor shall be appointed to the vacant position by majority vote of the Council. The Secretary or Treasurer may also be removed by 2/3 vote of the entire number of the Council of Governors. A removed Secretary or Treasurer shall remain as a member of the governing body. Upon the removal of a Secretary or Treasurer a member of the governing body shall be appointed to the vacant position by majority vote of the Council.~~



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 7

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE:

- 1: There are two committees that are added in the first sentence - Property and Youth Protection.
- 2: The senior member is being identified as the chair
- 3: To add clarification as to the liaison role of the governor members

ARTICLE IV MULTIPLE DISTRICT FOUR COMMITTEES

SECTION 2

- a) Except as otherwise provided in the Constitution and Bylaws, the membership of all committees, except Executive, Personnel, Disaster, **Property, Youth Protection**, and Ad-Hoc, shall consist of one District Governor, selected by the District Governors-elect, at least one First Vice District Governor, selected by the First Vice District Governors-Elect and one Second Vice District Governor, selected by the Second Vice District Governor Elect at their May/June meeting with the outgoing Council of Governors, and four (4) members-at-large whose terms of office shall be for a period of four (4) years. **The senior appointed member of the committee shall act as Chair. The appointed District Governor(s), First Vice District Governor(s) and Second Vice District Governor(s) are non-voting, ex- officio members of the committees. The governors act as liaisons between their Council and the committee.**



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 8

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: This change to the ByLaws adds a new section and deals with the Lions Youth Protection Committee as requested and approved by the 2020-2021 Council of Governors.

ARTICLE IV

MULTIPLE DISTRICT FOUR COMMITTEES

SECTION 6 The following shall be the standing committees in Multiple District Four:

i) Lions Youth Protection Committee. The comprehensive protection of youth in activities which introduces them to becoming socially responsible adults by exposing them to humanitarian service is of major concern to the members of California Lions. The members of the Multiple District Youth Protection Committee are the key resource persons to implement the Multiple District's Youth Protection Policy. The duties of the members of the committee shall be contained in the MD-4 Youth Protection Policy Manual, incorporated herein by reference, shall have the same effect as if listed in the Bylaws of this organization. The duties and any other Rule in the Manual, however, may be changed at any time by majority vote of the seated Council of Governors. Members shall be selected and serve the same as all other standing committees of the Multiple District.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 9

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: The phrase “with a Lioness Specialist”, is being removed as Lioness Clubs have been phased out of LCI effective June 30, 2021. **Additionally** Section 7, 3.a **Lioness Specialist** is being removed.

**ARTICLE IV
MULTIPLE DISTRICT FOUR COMMITTEES**

SECTION 7 OTHER REQUIRED COMMITTEES The following committees shall be considered other required **standing** committees: Global Leadership Team (GLT), Global Membership Team (GMT) with a Family & Women’s Membership Development Specialist, **and NoAMI Champion**, and a Global Service Team (GST) ~~with a Lioness Specialist~~, Lions Clubs International Foundation (LCIF), Youth Exchange Committee, and the Multiple District Four Property Management Committee (Chaired by the sitting Council Chair).

~~**3.a. LIONESS SPECIALIST**~~

~~The Lioness Specialist is a branch member of the GST and his/her responsibilities include:~~

~~Contacting all existing Lioness Clubs to document data regarding membership and services provided within the relative sub-districts. Contacting each of the existing MD4 Endorsed Project representative to procure a document of intent for continued MD4 endorsement yearly. The document will include data of support from districts and clubs within districts. If the specialist feels it is pertinent to obtain the projects financials this will be supplied and verified with the help of the GST and Budget and Finance Committee. When an endorsement is requested the~~

~~Specialist will receive all pertinent materials of proposed endorsement of new projects and distribute to the GST Coordinator, MD4 Office, Council Chair and Budget and Finance Committee for review and recommendation.~~



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 10

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: These changes add the operation of the NoAMI committee to the ByLaws and amends all of the various sections within the ByLaws to add the committee. (Section 2.2 NoAMI Champion). LCI is considering a change to the committee name and, should that occur, changes to the MD4 ByLaws will be made without consulting with the delegates.

Adding NoAMI to Section 7, 7 1.a,7 2.a, and 7 3.b.

A clerical correction of the location of the term specifications – removed and relocated to Section 7 1.l, 7 2.j, 7 3.j.

**ARTICLE IV
MULTIPLE DISTRICT FOUR COMMITTEES
SECTION 7**

4. GLOBAL MEMBERSHIP TEAM (GMT) NoAMI CHAMPION

The NoAMI Multiple District 4 (MD4) Champion promotes the North American Membership Initiative and membership within MD4 and the Sub-Districts (Districts). The position is responsible for assisting Districts, District GMI Champions, and District NoAMI Teams in efficiently and effectively implementing Visions and Plans as needed. May provide and/or assist with, but is not limited to: training, problem solving, data collection and reporting. Oversees the timely gathering of data and reports from Districts Teams.

Provides support and assistance as needed to remediate data collection and reporting concerns. Prepares and submits accurate and timely reports to the Council Chairperson and Lions Clubs International. Collaborates and communicates regularly with the Council

Chair, Council of Governors, MD4 GAT Leaders and NoAMI District Champions.

The MD4 NoAMI Champion assigns tasks to the members of the MD4 NoAMI Team, reviews progress and provides direction and assistance needed to accomplish goals. May request assistance from committee members and Lions throughout MD4 to address constraints and barriers to the growth of membership and achievement of goals. The NoAMI MD 4 Champion reports to the Council Chair and is a member of the MD4 Global Action Team. His/her responsibilities include:

- a. Oversees and encourages District NoAMI Champions and Teams to work plans, collect data and prepare and submit accurate reports in a timely manner.
- b. Maintains open line of communication with Council Chair, Council of Governors, Area GAT Leader, and LCI.
- c. Works with the Council of Governors (all Councils) and MD4 GAT to perform an annual SWOT analysis resulting in a written Vision and Plan in compliance with Lions Clubs International expectations.
- d. Meets (through GoTo Meeting Conference or other virtual mode) with each Council of Governors at least two times during the year to discuss and review District and Multiple status of NoAMI strategies/objectives, constraints, and achievements. Determines needs to assist in remediating constraints and barriers to success as needed
- e. Provides guidance and training in the use of all NoAMI resources and tools to support and enhance timely and effective implementation to tasks and planning process.
- f. Schedules regular meetings with District NoAMI Champions and Teams to provide communication, sharing of successes and barriers, problem solving and new information.
- g. Reviews District Visions and Plans and MD4 Vision and Plan with the Council Chair and GAT to ensure the MD4 Plan supports the needs of the Districts.
- h. Identifies needs of Districts regarding leadership, membership and service. Recommends to the MD4 GAT and Team Members needs identified so they may coordinate and provide assistance to address the needs.
- i. Reviews Districts submitted reports for completeness, clarity, viability and accuracy. Prompts all Districts regarding deadlines at least 2 weeks prior to due date. Follows up in a timely manner with Districts as necessary.
- j. Suggests revisions as needed to District(s) regarding adjusting plans. (Accomplished goals ahead of time or unforeseen constraints/ barriers slowing/ stopping progress)
- k. Is responsible for MD4 membership data management in collaboration with the MD4 Global Membership Team Coordinator (GMT).
- l. Analyzes and summarizes monthly District and MD4 outcomes. Prepares and submits monthly progress to reports to: Council Chair, GAT Area Leader, MD4 GAT Team, District GMI Champions and District Governor Teams. Reports must include data required by Lions Clubs International and may include additional data determined to be beneficial to MD4 and District Teams and/or requested by the Council of Governors.
- m. Collects and shares success stories. Promotes successes through MD4 websites and social media. Recommends to Districts items to share through various media. Requests assistance from the Marketing Communications Committee regarding PR, press releases, and other ideas for promotion.
- n. Recognizes Districts consistently for timely, clear and concise reporting.
- o. Presents awards and gives recognition at COG Meetings, Convention and other venues as appropriate. Shares recognition via various media sources.
- p. Recognizes and promotes Lions who work to learn new skill sets, meet challenges and to remediate barriers and eliminate threats in growing membership, and take on the difficult situations.
- q. Term. Three year; selected by Council of Governors as a member of the Global Action Team. Pending a performance review at the end of each year, Council of Governors have the option of reopening and filling the position for the upcoming year.

~~a. The appointment of chairperson to the Global Leadership Team (GLT), Global Membership Team (GMT), and Global Service Team (GST) shall be for a three (3) year term and shall be as prescribed by International with the approval of the Council of Governors.~~

1. MD4 GLOBAL LEADERSHIP TEAM (GLT) COORDINATOR.

The MD-4 GLT coordinator is a member of the Multiple District Global Action Team (GAT). His/her responsibilities include:

- a. Collaborate with your MD4 GMT and GST and NoAMI coordinators and Global Action Team Chair (council chair) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.
- b. Develop and execute an annual MD4 leadership development plan.

- c. Communicate regularly with GLT sub-district coordinators to ensure they are aware of leadership development programs and resources available.
- d. Provide ongoing motivation to and monitors progress of GLT district coordinators, zone chairpersons and club leadership to achieve leadership development goals.
- e. Encourages GLT sub-district coordinators to include diverse populations to participate in Global Action Team initiatives.
- f. Promote leadership development opportunities that encourage participation in all levels of the association.
- g. Organize and facilitate instructor-led and web-based training in coordination with LCI.
- h. Collaborate with MD4 GMT and GST coordinators to provide retention strategies to districts.
- i. Include diverse populations to participate in GAT initiatives.
- j. Identify potential and new leaders to participate in service, membership and leadership development opportunities.
- k. Complete requirements and submits applications to receive MD4 funding from LCI for leadership development activities.
- l. **Term.** Three year; selected by Council of Governors as a member of the Global Action Team. Pending a performance review at the end of each year, Council of Governors has the option of reopening and filling the position for the upcoming year.

2. MD4 GLOBAL MEMBERSHIP TEAM (GMT) COORDINATOR.

The MD4 GMT coordinator is a member of the MD4 GAT. His/her responsibilities include:

- a. Collaborate with the MD4 GLT and GST **and NoAMI** coordinators and the MD4 GAT Chair (council chair) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.
- b. Develop and execute an annual MD4 membership development plan.
- c. Communicate regularly with the GMT sub-district coordinators to ensure that they are aware of available membership programs and resources.
- d. Monitor each district's progress towards membership goals. Offer motivation and support to help district reach their goals.
- e. Encourage GMT sub-district coordinators to include diverse populations to participate in GAT initiatives.
- f. Respond quickly to prospective member leads provided by LCI, track recruitment and provide status report of the lead.
- g. Complete requirements and submit applications to receive MD4 funding from LCI for membership development activities.
- h. Provide retention strategies to sub-districts in collaboration with MD-4 GLT and GST coordinators.
- i. Motivate districts to charter specialty clubs.
- j. **Term.** Three year; selected by Council of Governors as a member of the Global Action Team. Pending a performance review at the end of each year, Council of Governors has the option of reopening and filling the position for the upcoming year.

2.1. MD4 FAMILY AND WOMENS MEMBERSHIP DEVELOPMENT SPECIALIST

(FWMD) The Family and Women's Membership Development Specialist

responsibilities include:

- a. Oversee the recruitment of women and family members
- b. Establish goals for the recruitment of women and family members.
- c. Develop new service projects geared to interest women and family members.
- d. Plan and conduct a symposium or family involvement event(s) to address the needs of the community served.
- e. Mentor and encourage clubs and work with sub-district FWMD chairs.

3. MD4 GLOBAL SERVICE TEAM (GST) COORDINATOR.

The MD4 GST coordinator is a member of the Multiple District Global Action Team. His/her responsibilities include:

- a. Develop and execute an annual MD4 action plan and monitor progress toward goals. Support sub-districts and offer motivation to reach district goals.
- b. Collaborate with MD4 GMT and GLT **and NoAMI** coordinators and the MD4 GAT Chair (council

Chair) to further initiatives focused on leadership development, membership growth, and expanding humanitarian service.

- c. Support local community service projects that create a sense of belonging and pride to the Lions and Leos in the MD4.
- d. Collaborate with GMT and GLT to provide retention strategies to districts.
- e. Communicate regularly with GST sub-district coordinators to inform them of LCI and LCIF programs, partnerships and grants.
- f. Serve as a resource and content expert for regional best practices in service project implementation for LCI initiatives.
- g. Encourage GST sub-district coordinators to promote service projects that attract multiple generational participants, including the integration and leadership development of Leos.
- h. Increase LCIF coordinator collaboration at the multiple district and district level to maximize LCIF resources and fundraising.
- i. Ins coordination with the MD4 LCIF coordinator, monitor LCIF Grants given
- j. **Term.** Three year; selected by Council of Governors as a member of the Global Action Team. Pending a performance review at the end of each year, Council of Governors has the option of reopening and filling the position for the upcoming year



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 11

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: This modification expands the Personnel Committee to giving it the same turnover as standing committee in MD4. This expansion does not include governor liaison members. Responsibilities of the committee have been identified to provide the support and oversight to MD4 operations which is both a nonprofit corporation and an employer. The duties of the Personnel Committee are administrative.

ARTICLE IV

MULTIPLE DISTRICT FOUR COMMITTEES

~~SECTION 8. There shall be a Personnel Committee consisting of the Executive Committee together with the Chair and the next senior member of both the Budget and Finance Committee and the Constitution and Bylaws and Rules Committee~~

SECTION 8 PERSONNEL COMMITTEE There shall be a Personnel Committee consisting of the Council Chair, the Council Secretary and the Council Treasurer, together with all members of the Budget and Finance Committee and the Constitution, Bylaws and Rules Committee

The Personnel Committee, in addition to dealing with all issues involving MD-4 employees, is responsible for the oversight of the Business and Human Resource Operations of MD4. Business and Human Resource Operations includes but is not limited to compliance with California and Federal laws and regulations governing nonprofits and employment. Operations includes but is not limited to: policy and procedures for hiring, termination, evaluation, training, and performance, employee/employer grievances, benefits and wages, records and record keeping, and other required procedures. The Personnel Committee may utilize experts internal and external to the organization to

provide services, review compliance, and provide consultation in efficient and effective operations of MD4 to maintain on-going compliance. The Personnel Committee is responsible for reviewing and making recommendations to the Council of Governors regarding changes in salary, benefits, or tenure of all MD4 employees. Such recommendations shall be reviewed by the Budget & Finance Committee, and presented to the Council of Governors for approval at the Joint Council of Governors meeting prior to any change in wages and benefits.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 12

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: This amendment identifies duties and responsibilities to ensure that California Lions Headquarters is well maintained and that needs are taken to the Council of Governors regularly. The committee is expanded to include the Headquarters' home District's Vice District Governors to provide consistency and continuity.

**ARTICLE IV
MULTIPLE DISTRICT FOUR COMMITTEES**

SECTION 10 PROPERTY MANAGEMENT COMMITTEE

1. The Property Management Committee shall be responsible for ~~observing and reviewing~~ inspecting and reviewing the conditions of the MD-4 office building and property. On a semi-annual basis, the Property Committee shall also recommend to the Council of Governors any maintenance or improvements needed for the property. The committee shall be responsible contracting a flag custodian who will be responsible for the storage, maintenance, and arrange for the transportation of the MD-4 flag set poles, bases, and storage containers to and from the designated MD-4 storage area to the MD-4 Convention site or other required site(s). After the MD4 Annual Convention the flag custodian shall recommend to the Council of Governors the replacement of damaged equipment, storage containers, and/or additional flags as needed to keep the flag set current.
2. The committee shall be comprised of the Sitting Council Chair, IPCC Chair and the sitting Governor and Vice Governors of the district where the MD-4 Office is located.



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

Chair, Constitution, Bylaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 13

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: This section is required in our Constitution and ByLaws by LCI. It clarifies, as indicated by the bold underlined sentence, how panel members on the dispute committee are chosen. Currently, as written, there is confusion on how panel selection depending on interpretation. The bold and underlined are for emphasis only.

**ARTICLE X
RULES OF GOVERNMENT AND MISCELLANEOUS**

SECTION 2 **Multiple District Dispute Resolution Procedure.** All disputes or claims relative to membership, club boundaries, or interpretation, breach of, or application of the multiple district constitution and by-laws, or any policy or procedure adopted from time to time by the multiple district council of governors, or any other internal Lions multiple district matter that cannot be satisfactorily resolved through other means, shall be resolved in accordance with the Dispute Resolution Procedures established by the International Board of Directors. Any party to the dispute may file a written request with the council Chair asking that dispute resolution take place. All requests for dispute resolution must be filed with the Council Chair within thirty (30) days after the party filing the request knew or should have known of the occurrence of the event upon which the request is based. Within fifteen days, the Council Chair with the approval of the Council of Governors shall appoint a panel of three (3) conciliators to hear the dispute. The conciliators shall be Lion leaders and two shall be Past District Governors (Past Council Chairpersons are recommended) who are currently members in good standing of Clubs in good standing, in a Club other than that which is a party to the dispute, in the

Multiple District in which the dispute arises, and one shall be a Past International Director.

The panel members shall be selected in the following manner: Each party to the dispute will name one conciliator to the panel, and the conciliators will name a third conciliator who will also serve as Chair. The conciliators shall not act as an advocate for any party. In the event the conciliators cannot agree on the appointment of the third conciliator, the Council Chair shall appoint the conciliator/Chair. The Council Chairperson's decision relative to the appointment of the conciliator/Chair shall be final and binding. Upon being selected, the conciliators shall arrange a meeting of the parties for the purpose of conciliating the dispute. The meeting shall be scheduled within thirty (30) days of the appointment of the conciliators. The objective of the conciliators shall be to find a prompt and amicable resolution to the dispute. If such conciliation efforts are unsuccessful, the conciliators shall have the authority to issue their decision relative to the dispute. The conciliators shall issue their decision no later than thirty (30) days after the date on which the initial meeting of the parties was held, and the decision shall be final and binding on all parties. All decisions of the conciliators are subject to the authority of the International Board of Directors

~~All disputes relative to membership, club boundaries, or interpretation, breach of, or application of the Multiple District Constitution and Bylaws, or any policy or procedure adopted from time to time by the Multiple District Council of Governors, or any other matter that cannot be satisfactorily resolved through other means, arising between any Clubs or Sub-Districts in the Multiple District, or any club(s) and the Multiple District administration, shall be settled by the following form of dispute resolution. Any party to the dispute may file a written request with the council Chairperson asking that dispute resolution take place. All requests for dispute resolution must be filed with the Council Chairperson within thirty (30) days after the party filing the request knew or should have known of the occurrence of the event upon which the request is based. Within fifteen days, the Council Chairperson with the approval of the Council of Governors shall appoint a panel of three (3) conciliators to hear the dispute. The conciliators shall be Lion leaders and two shall be Past District Governors (Past Council Chairpersons are recommended) who are currently members in good standing of Clubs in good standing, in a Club other than that which is a party to the dispute, in the Multiple District in which the dispute arises, and one shall be a Past International Director. Each party to the dispute will name one conciliator to the panel, and the conciliators will name a third conciliator who will also serve as chairperson. In the event the conciliators cannot agree on the appointment of the third conciliator, the Council Chairperson shall appoint the conciliator/chairperson. The Council Chairperson's decision relative to the appointment of the conciliator/chairperson shall be final and binding. Upon being selected, the conciliators shall arrange a meeting of the parties for the purpose of conciliating the dispute. The meeting shall be scheduled within thirty (30) days of the appointment of the conciliators. The objective of the conciliators shall be to find a prompt and amicable resolution to the dispute. If such conciliation efforts are unsuccessful, the conciliators shall have the authority to issue their~~

~~decision relative to the dispute. The conciliators shall issue their decision no later than thirty (30) days after the date on which the initial meeting of the parties was held, and the decision shall be final and binding on all parties. All decisions of the conciliators are subject to the authority of the International Board of Directors.~~



Meeting Date: Continued Fall Meeting

FROM: CONSTITUTION, BYLAWS AND RULES Committee

Signature:

A handwritten signature in cursive script that reads "Larry Weber".

Chair, Constitution, ByLaws and Rules

TO COUNCIL CHAIR AND THE MD-4 DISTRICT GOVERNORS:

PRESENTATION # 14

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BY-LAWS, FOR THE VOTE OF THE MULTIPLE DISTRICT FOURDELEGATES AT THE 2021 CONVENTION:

STATEMENT OF PURPOSE: To differentiate between the Constitution and ByLaws what document is being referenced? The Constitution shall have ARTICLES, and within SECTIONS. The ByLaws shall have CHAPTERS, and within SECTIONS. This is change will make it clear where an item is located when referencing the ARTICLE or CHAPTER

The **ARTICLE** headings within the ByLaws shall be changed to **CHAPTER** headings.