

## PRESENTATION #1

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENTS, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2023 CONVENTION:

STATEMENT OF PURPOSE: The Protocol Chair duties and responsibilities are being added to ARTICLE VI, Section 4. The Protocol Chair is a multiple district officer as identified the LCI Standard Multiple District Constitution and ByLaws.

ADD NEW SECTION

### ARTICLE VI OFFICER

*SECTION 4 The Council of Governors shall appoint annually a Protocol Chair for the multiple district. Under the supervision and direction of the Council of Governors, the protocol chair shall:*

- 1) At all events attended by visiting dignitaries, provide seating charts in keeping with the association's official protocol; ensure that spoken introductions are based on the same.*
- 2) Ensure that dress requirements are clear for all events.*
- 3) Arrange for proper airport (or other arrival) greetings; arrange suitable transportation to hotel or other lodging, inspect hotel room in advance to ensure its suitability, and provide appropriate amenities (flowers, fruit, etc.)*
- 4) Arrange for the proper escort of visitors to each function on the schedule.*
- 5) Arrange courtesy calls on local government leaders (or regional and/or national leaders if the location suggests as a possibility), as the visitor's schedule permits.*
- 6) Coordinate public relations media exposure such as television, radio, and print media, as necessary.*
- 7) Coordinate departure from hotel, and transportation to airport (or other departure venue).*
- 8) Term One year, selected by Council of Governors to serve during its year.*

## PRESENTATION #2

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENTS, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2023 CONVENTION:

STATEMENT OF PURPOSE: This addition is to provide the structure for internal controls and oversight of MD4 fiscal operations. Access to existing accounts is not simple or timely when there are limited authorized signers and an event happens. It is important that timely information is available and accessible to the appropriate positions. The following provides the structure for access and oversight of MD4 fiscal operations.

ADD NEW SECTION

### ARTICLE VIII FINANCES

*SECTION 8:*

*The financial accounts of MD4 requires the following authorized signatures on all accounts: Council Chair, Council Treasurer, Council Secretary, Chair and Senior Member of the Budget and Finance Committee. The Council of Governors and Council Chair will determine which employees are authorized to be signers on specific accounts.*

## PRESENTATION #3

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENT, TO THE BYLAWS FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2023 CONVENTION.

STATEMENT OF PURPOSE: This modification expands the Personnel Committee to give it greater stability. Responsibilities of the committee have been identified to provide the support and oversight of MD-4 operations and organizational compliance with State and Federal laws and regulations.

### CHAPTER IV

#### MULTIPLE DISTRICT FOUR COMMITTEES

DELETE THIS SECTION

~~SECTION 8. There shall be a Personnel Committee consisting of the Executive Committee together with the Chair and the next senior member of both the Budget and Finance Committee and the Constitution and Bylaws and Rules Committee.~~

AND REPLACING WITH THE FOLLOWING

*SECTION 8: PERSONNEL COMMITTEE: There shall be a Personnel Committee consisting of the Council Chair, the Council Secretary and the Council Treasurer, together with all members of the Constitution, Bylaws and Rules Committee and the Chair and Senior members of the Budget and Finance Committee.*

*The Council Chair is the Chair of the Personnel Committee and the direct supervisor of all MD4 employees. The Committee shall meet at least quarterly at Council of Governor meetings and by media platforms as needed to maintain operational compliance.*

*The Personnel Committee is responsible the supervision and oversight of the Business and Human Resource Operations of MD-4. The Committee shall maintain compliance with all State and Federal laws and regulations. Quarterly reports to the Council of Governors shall be made regarding compliance and status of operations.*

*The Committee may utilize experts internal and external to the organization to maintain compliance and effective and efficient operations.*

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*The Council Chair and Committee shall present at the Mid-Winter Council of Governors meeting proposed recommendations regarding employee wages and benefits to be considered by the Council for approval at the Joint Council Meeting.*

*The Council of Governors is responsible for review and approval of all changes regarding personnel, and compliance.*

## PRESENTATION #4

CONSTITUTION, BYLAWS AND RULES COMMITTEE PRESENTS THE FOLLOWING AMENDMENTS, TO THE CONSTITUTION, FOR THE VOTE OF THE MULTIPLE DISTRICT FOUR DELEGATES AT THE 2023 CONVENTION:

STATEMENT OF PURPOSE: To delete the first sentence of ARTICLE VI, SECTION 3 and edit second sentence.

There is no need for this first sentence in Section 3, since MD4 operations is being reorganized and this position has been eliminated. The Council of Governors is responsible for the operations of MD4 and the hiring or contracting of personnel. Additionally, clarification of office location is being made

### TO DELETE AND EDIT

Section 3. ~~There shall be an Executive Administrator for Multiple District Four. The appointment of the Executive Administrator shall be subject to the approval of the Council of Governors, which shall fix their term of office and said employee(s) annual compensation.~~ The office of ~~said employee(s)~~ *Multiple District Four* shall be located in Santa Barbara, California, or such other location selected by resolution proposed by the Council of Governors and approved by a two-thirds vote of certified voting members upon printed ballot at an annual Multiple District convention.