



Student Speakers Club Contest

October 1, 2018

To: Lions Club Student Speakers Chairperson,
From: Cass Cara, MD-4 Executive Administrator

Enclosed are all the materials necessary to conduct the Student Speakers Contest. This packet is the only one you will receive. In addition to this letter it includes the following

- 5 Handbooks
- 5 Judges Information and Worksheets
- 3 Tellers Worksheets
- 3 Timers Worksheets
- 12 Certificates of Appreciation* –for contest participants and judges. *(Additional certificates are available from the MD4 office.)*
- Suggestions for Judges sheet (white, make copies)
- 2 posters* (also available in two sizes online at www.md4lions.org) *(Additional posters are available from the MD4 office.)*
- 1 Intention to Participate (white, make copies)
- 1 Winner Notification Contest Information Form (salmon color) to mail to the next level contest chair
- 1 Congratulations Next Level Form (white color) handed to student.
- Press Release

STUDENT SPEAKERS WEB SITE:

Materials may be obtained as a PDF (portable document format) file at the MD-4 website:

<http://md4lions.org/student-speakers-contest>; **Secure Lion only login**; PW: md4speaker

DO NOT GIVE TO SCHOOLS OR ANY NON-LION the login information.

A contestant friendly version of the handbook is available online as well. The personal phone numbers and street addresses have been removed, so there is no password.

Please study the Student Speakers Handbook carefully and thoroughly. All the rules and procedures for conducting the contest are contained in the handbook. The club level contest **MUST** be completed on or **before Monday, February 25, 2019**. There are no exceptions.

In preparation for your contest:

- 1) Contact the school **IMMEDIATELY** to allow adequate time for students to prepare for the contest.
- 2) Arrange **EARLY** for a suitable facility where the contest can be held well in advance.
- 3) Select your judges soon and give each a Judges Information and Worksheet Brochure.
- 4) Arrange a short meeting with judges, timekeepers and tellers before the contest starts to be sure that all understand their responsibilities.
- 5) If you have extra posters, hang them in public forums to promote LIONS.

The club contest winner and all runners up receive cash awards. (See page 10 in the Handbook) Make sure the cash awards are ready on the day of your contest. The winner of your club contest should be given a Student Speakers Handbook at the conclusion of the meeting. Make sure you announce the information on the zone level contest and give the winner this information in writing. Follow up with the student and their sponsors to make sure they know when and where the next contest is.

If you have any questions, please contact your District Chairperson (see page 5 in the Handbook) or you may call the MD-4 office.

*A variety of printable Posters and certificates are available online; as well as a fillable text file.

www.md4lions.org; go to Contests and Awards; Student Speakers Contest.